



## RENTAL BOOKING FORM

Party Leader Details : (Please ensure you inc. Street Name - City/Town - District / County)

Full Name : \_\_\_\_\_

Day Tel : \_\_\_\_\_ Eve Tel : \_\_\_\_\_

House Name or Number : \_\_\_\_\_ Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_Country : \_\_\_\_\_ Post / ZIP Code : \_\_\_\_\_

E-Mail : \_\_\_\_\_

### Details of other party members

Mr/Mrs/Miss Initials Surname Age (if under 18)

1.	5.
2.	6.
3.	7.
4.	8.

No of adults \_\_\_\_\_ No of children \_\_\_\_\_

### Accommodation Dates Required :

Arrival date : \_\_\_\_\_ Departure date : \_\_\_\_\_

Number of nights : \_\_\_\_\_

Price per week quoted at time of provisional booking : \_\_\_\_\_

**Other extra requirements : (to be settled along with balance of payment)**

Pool heating, Welcome pack, Highchair or cot, or Meet & Greet from which airport

1.	4.
2.	5.
3.	6.

Telephone/e-mail bookings will be held for up to 7 days pending receipt of completed booking form together with £100 / \$175 per week non refundable deposit / or total balance of payment to confirm booking, which ever may be applicable.

As agreed when making the provisional booking :-

- I now enclose a cheque for £ / \$ \_\_\_\_\_ in payment of my non refundable deposit of £100 / \$175 per week together with the completed booking form, and agree to pay the total balance in full including payment of any extra requirements (if applicable) no later than 8 weeks prior to my departure date.
- I now enclose a cheque for £ / \$ \_\_\_\_\_ in payment of my total balance / which includes our costs for extra requirements (if applicable) due to my booking being less than 8 weeks prior to my arrival date.
- I wish to settle in full, enclosed is a cheque for £ / \$ \_\_\_\_\_ in payment of my total balance / which includes our costs for extra requirements (if applicable)

**N.B. A refundable security deposit of £250 / \$300 per stay is required to be settled by cheque along with overall balance payment when due**

**UK Residents** Please make cheques payable to :- **Mrs S. A. Dakin** When complete please return the booking form together with, your £100 per week non refundable deposit / or Your overall balance payment along with a security deposit cheque of £250 to confirm booking to the following address below.

Mrs S. A Dakin (ref Skylarks Villa)  
38 Chetwynd Park  
Off Littleworth Road  
Rawnsley  
Cannock  
Staffordshire  
WS12 0NZ

**Non UK Residents** :- Please refer to our Terms & Conditions "Method of Payment" or please contact [sharon@skylarksvilla.com](mailto:sharon@skylarksvilla.com) prior to completing the booking form for details / assistance.

I agree that, in the event of any problem arising during my holiday, I will immediately contact the local management company. Failure to do so will result in no liability being accepted in respect of subsequent claims received.

I certify on behalf of the persons included on this booking form that I am authorised to make this booking. I have read and agree to the terms and booking conditions of the villa rental.

Signed \_\_\_\_\_ (party leader)      Date \_\_\_\_\_